

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of April 22, 2014
Date: April 22, 2014

Members Present: Anderson, Bertch, Bohnet, Cannell, Collins, Depta
Doherty, Hutchins, Ives, Jbara, Johnson and Schlack
Staff Present: Horton

Discussion and Action Items

- Minutes of April 15, 2014 were approved as amended.
- Health Focused Campus
 - Several newspaper articles were shared.
 - New Market Tax Credits – efforts to secure allocation continue.
 - City of Kalamazoo has submitted an application for grant funds to benefit the project.
 - Permit process is on-going.
 - Culinary degree and Food Safety Training program development are in process.
- Travel –
 - Mary Dey to attend an accreditation committee meeting of the MAERB in Chicago, Illinois on April 23-26, 2014.
 - Mary Dey to attend an accreditation site visit in Milwaukee, Wisconsin on May 6-9, 2014.
 - Rebecca Ellsworth to attend Connecting the Thoughts IAOM International Association of Orofacial Myologist Convention in Calgary, Alberta, Canada on May 29-June 1, 2014.
 - Dan Maley and Tony Ide to attend the Michigan Green Infrastructure Conference in Lansing, MI on May 8-9, 2014.
 - Elizabeth Lyons to attend the Michigan Educators Apprenticeship and Training Association (MEATA) in Detroit, MI on May 21-23, 2014.
 - Ezra Bell and Cindy Bellers to attend the Community College Cooperation Conference at Western Michigan University, Kalamazoo, MI on April 25, 2014.
 - *Correction to Travel:* Colleen Olson and Heidi Stevens to attend the NACADA 28th Annual Academic Advising summer Institutes in Portland, Oregon on June 22-27, 2014 (not July 27-Aug 1, 2014).
- Grants
 - None

Personnel Items

- Kudos
 - Terrific work Tom Sutton, Kevin Miller and Lief Doezema – EDF Renewables visited and exchanged ideas with the Wind Academy personnel. EDF owns and/or operates about 135 wind farms in the United States and employs many of our Wind Academy graduates. Potentially our graduates could be hired in at an advanced level and may not need company training at all.
 - Ken Barr Jr and his associates who participated in the KVCC/EFE collaboration (Student Job Fair-WMU Bernhard Center) on April 17, 2014 by sharing their knowledge and experience on the subject of Strengths and career/employability.
 - Coty Dunten, Cristina Miller, Lajoyce Brooks, Mary Johnson, Monteze Morales for a great Women’s Leadership conference “Be the Change”.
 - Terry Sibbersen – great work as the new Facilities Site Manager Arcadia.

- Reality Checks-
 - Staff may need to remind students of the college policy of no e-cigarettes in campus buildings.

- Hires, Resignations and Retirements
 - Kristina Lechner has been hired for Lead Designer effective May 5, 2014.
 - DeMecia Russell transferring to the Human Resources Generalist position effective April 21,2014.
 - Request to refill positions:
 - PT Special Project Technician in Staff Development
 - PT Receptionist in Student Success Center
 - PT Programmer in IT

Other

- Lauren Beresford, Academic Scheduling, Financial Aid all working with Carol Heeter on the tuition assessment with contact vs credit hours.
- Michigan Transfer Agreement-All Michigan community colleges and public four-year universities have signed on to the MTA. Additionally, several private colleges have expressed interest. The 30-credit MTA fulfills a portion of the general education requirements at participating four-year colleges or universities. There are six categories of courses necessary to meet 30-credit MTA criteria and each course must be completed with a grade of 2.0 or higher.
- Early Middle College – Memorandum of Understanding with KRESA and Kalamazoo County schools has been reviewed.
- Noel-Levitz public forum 1:30 today, April 22, 2014 in room 1510.
- Carol Heeter demonstrated the enhanced mobile website as part of the Innovative Thinking Grant.
- Electronic recycling – Friday and Saturday April 25 & 26.
- Arbor Day – planting two trees in honor of Theresa Hollowell and Julie MacArthur – April 25 near the retention pond at 11:00 a.m.
- May 6 – Vicki Rosenberg and Associates will return with updates on Inclusivity.
- Opportunities for Education Dinner – May 1 -5:30 -8:30 p.m. at the Radisson Plaza Hotel & Suites– registration continues.
- Marty Myers –Coordinator of Fire Inspectors Program for the State of Michigan - interview has gone viral.

- EZ Memorial Run (in memory of Officer Eric Zapata) held at KVCC on Saturday, April 19 had approximately 720 runners – great turn-out and good news coverage.
- Spring Break at the Museum brought in 1,000 visitors a day.
- HFC Steering Committee meeting canceled until May 1, 2014.
- Staff Development hosting Medicare information in the Retirement Series tonight, April 22 from 6-7:00 p.m.
- Trice Batson is working on a management academy for new KVCC managers.
- Commencement – Sunday - 72nd KVCC Commencement at 4:00 pm at Miller Auditorium on WMU's campus.

Next Meeting

The next Cabinet meeting is scheduled for April 29, 2014 8:00 a.m. in Room 3365.